PETITION FOR ACTION (GRADUATE)

SCHOOL OF ENGINEERING AND APPLIED SCIENCE

University of Pennsylvania

Date: _____ Name: _____

PENN ID #: _____ Email: _____

Program name: _____ Faculty Advisor: _____

Term in which this petition will impact: ☐ FALL ☐ SPRING ☐ SUMMER **Year:** _____

☐ **Withdraw** from the _____ graduate program in the School of Engineering & Applied Science.

Last day of attendance (final date you attended class): _____ (MM/DD/YYYY format)

Note: All courses must be dropped for the term in which the student is withdrawing. (Exception: students in dual degrees only dropping one degree, and submatriculants continuing on in their undergraduate studies.)
PhD students on dissertation status must notify their committee and obtain approval from their faculty advisor and graduate group chair in writing (electronic/email is fine) to accompany this petition.

☐ **Other:** Please provide an explanation of your request. You can attach an addendum to this petition for more space if needed.

Student Signature: _____

Faculty Advisor Approval: _____ Date: _____

Grad Group Chair or Master's Program Director Approval: _____ Date: _____

Program/Department petition decision: ☐ **Approved** ☐ **Denied**

Associate Dean of Graduate Programs, RAS Final Review

☐ **Approved**

☐ **Denied**

_____

(Associate Dean of Graduate Programs signature) Date